

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

LAW DEPARTMENT – Expenditure incurred on outsourcing of (1) Data Entry Operator through a registered man power supplying agency – Sanction of Rs.3,447/- (Rupees three thousand four hundred and forty seven only) to M/s. Signy Management Services Private Limited, Hyderabad during the period from 13-10-2011 to 20-10-2011- Orders – Issued.

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LAW (M.I) DEPARTMENT

G.O.Rt.No. 1700

Dated:03-11-2011.

Read the following:-

1. G.O.Rt.No. 2501, Finance (SMPC) Department, Dated 13-07-2006.
2. G.O.Ms.No.3, Finance (SMPC-II) Department, dated 12-1-2011.
3. G.O.Rt.No.1684, Law (M.I) Dept., dated 31-10-2011
4. From M/s. Signy Management Services Private Limited, Hyderabad, Dated 07-10-2011.
5. Lr.No.1752/89/M.I/2011-4, Law (M.I) Dept., dated 01-10-2011.
6. Lr.No.1752/89/M.I/2011-5, Law (M.I) Dept., dated 15-10-2011.
7. From M/s. Signy Management Services Private Limited, Hyderabad, Letter, dated 20-8-2011 along with Bill No: 845, Dated 24-10-2011 and Advance Stamped Receipt for Rs.3,447/-.

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ORDER:-

In the reference 3rd read above, an amount of Rs.62,046/-(Rupees sixty two thousand and forty six only) was sanctioned towards remuneration, 5% Agency Commission and other statutory payment for the period from 21-8-2011 to 20-9-2011 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (5) Data Entry Operators to Law Department on outsourcing basis, as per the orders issued in the G.O.2<sup>nd</sup> read above.

2. In the reference 6<sup>th</sup> read above, Sri J.Ravi Teja, S/o Sri J.V.K.S.R.Sarma, New Boyiguda, Secundrabad, sponsored through Mrs.Signy Management Services Pvt. Ltd., was selected and appointed as Data Entry Operator, Law Department on Outsourcing basis for a period of one year and permitted to join duty on 13-10-2011.

3. In the reference 5<sup>th</sup> read above, M/s. Signy Management Services Private Limited, Hyderabad has submitted a bill along with Advanced Stamp Receipt for Rs.3,447/- (Rupees three thousand four hundred and forty seven only) towards remuneration, 5% Agency Commission and other statutory payments during the period from 13-10-2011 to 20-10-2011 for sponsoring (1) Data Entry Operator.

4. After careful examination, sanction is hereby accorded for payment of an amount of Rs.3,447/- (Rupees three thousand four hundred and forty seven only) towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments during the period from 13-10-2011 to 20-10-2011 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (1) Data Entry Operator to Law Department, as per the details shown below:-

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Bill No. & Date	Total	Amount	Period/Classification
Bill No:845, Dt: 24-10-2011		2533/- for (1) DEO	From 13-10-2011 to 20-10-2011 for (8) days, for (1) DEO
	Total Remuneration	Rs.2533/-	
	(-)	303/-	12% on remuneration towards Employees Contribution to Provident Fund
	Sub-Total (A)	2230/-	
	(-)	44/-	1.75% on remuneration towards Employees contribution to State Insurance (E.S.I)
	Sub-Total (B)	2186/-	
	(-)	80/-	Professional Tax @ Rs.80/- per each for 1 D.E.O from 13-10-2011 to 20-10-2011
	Sub-Total (C)	2106/-	Remuneration to be paid to the employees
	(+)	303/-	12% on remuneration towards Employees Contribution to Provident Fund
	(+)	345/-	13.61% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.61% Administrative Charges)
	(+)	44/-	1.75% on remuneration towards Employee's contribution to Employee's State Insurance)
	(+)	120/-	4.75% on remuneration towards Employer's contribution to Employee's State Insurance.
	(+)	80/-	Professional Tax @ Rs.80/- per each for (1) D.E.Os from 13-10-2011 to 20-10-2011
	(+)	127/-	5% on remuneration towards Agency Commission
	Sub-Total (C)	Rs 3125/-	
	(+)	322/-	10.3% on Total Bill (10% Service Tax and 0.3% on Service Tax towards Education Cess)
	Grand Total	3,447/-	

(Rupees three thousand four hundred and forty seven only)

5. The expenditure sanctioned in Para (4) above shall be debited to “2052 Secretariat General Services - M.H 090 Secretariat - S.H.(10) Law Department - D.H. 300 Other contractual services”.

6. Law (Claims) Department are requested to draw an amount sanctioned Rs.3,447/- (Rupees three thousand four hundred and forty seven only) at para (4) above and disburse the same to M/s. Signy Management Services Private Limited, Hyderabad State Bank of Hyderabad, A/c.No.62097661025, Branch – Nallakunta, IFSC Code – SBHY0020083.

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7. The Managing Director, M/s. Signy Management Services Private Limited, Hyderabad is directed to pay an amount of Rs.2,106/- (Rupees two thousand one hundred and six only) (excluding E.P.F., E.S.I. towards employee's contribution and Professional Tax) to Sri J.Ravi Teja, D.E.O, Law Department towards remuneration during the period from 13-10-2011 to 20-10-2011 and produce a certificate regarding proper remittance of E.P.F., E.S.I contributions (Employee's + Employer's) and Professional Tax for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individual employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

R.DAMODAR  
Secretary to Government,  
Legal Affairs

To  
The Managing Director,  
M/s. Signy Management Services Private Limited,  
Opp. to Shankarmatt, Nallakunta,  
HYDERABAD- 500 044.

Copy to: The D.P.A.O., Secretariat Branch, Hyderabad.

- „ : Law (Claims) Department.
- „ : The Branch Manager, E.S.I. Corporation, Chikkadpally, Hyderabad.
- „ : Employees' Provident Fund Organization, Bhavishyanidhi Bhavan,  
Barkatpura, Hyderabad – 500 405.
- „ : S/f and S/c.

// FORWARDED::BY ORDER//

SECTION OFFICER